

CITA INTERNATIONAL SCHOOL NEWSLETTER



THURSDAY
4TH
FEBRUARY 2016

**EASTER TERM 2015/2016
SESSION
- Issue 1**

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Welcome to CITA SCHOOL CALENDAR 2015/2016 EASTER Term

Resumption from Christmas Holiday

Monday 11TH January 2016

Instruction Period before Mid-term Break

Monday 11th January – Friday 19th February 2016

Midterm Break

Monday 22nd February – Sunday 28th February 2016

Resumption from Midterm Break

Monday 29th February 2016

Events:

BOOKFAIR: Thursday 18th February 2016
Entrance Exam (High School): 20th February 2016

CLOSING FOR EASTER TERM

Wednesday 23rd March 2016

**BUILDING ON A SURE FOUNDATION
(CITA INTERNATIONAL SCHOOL FEBRUARY REPORT 2016)**

From the Executive Director

Dear Esteemed Parents,

Welcome back to a new term and new a new year, we hope you had a good restful break. Please take note of the following rules and reminders for the term.

Payment of fees

Please be informed that all those owing school fees will not be allowed into the school premises after the midterm break. Once again be reminded that it is the school's policy that fees are paid during the holiday before the beginning of any term. However a two week grace is given in the second and third terms. This being the second term, the two weeks grace given to parents who have not paid fees is up. Parents still owing any form of fees after this period will agree with the school's ensuing actions.

Fee payments can be made by Bank Draft, bank tellers and online transfers (FOR ONLINE TRANSFERS, A PRINTED COPY OF THE TRANSACTION SHOULD BE SUBMITTED TO THE ADMIN OFFICE and our POS machine at the admin office can be used as well. Parents who opt for the teller option will have to pick up customized controlled tellers from the school security post or the admin office.

School Uniforms

Once again school uniforms are available at the bookshop for sale. Please ensure that your child is in the correct and approved uniform for the day. The management has gone to great lengths to ensure that the school uniform is of good quality, if you have any complains about the school uniforms please inform the admin office and give us the opportunity to solve the problem for you. We will not allow pupils with 'foreign uniforms' into our classrooms.

Transfers and Withdrawal

We appeal to our parents who may be leaving us this session from non graduating classes to please inform the Admin office of your withdrawal. This will enable us replace your space in time and possibly defer your admission for those who may want to continue with the school in the future (this applies to cross postings and transferred parents).

Upgrades

From time to time the school management makes changes to methods of teaching, to teachers and upgrades it services to meet up with the ever growing global standards of education. We appeal to our esteemed parents to make use of our open-door office policy, as we will be available to explain reasons for these changes.

Events

We appeal to all our parents to find time to take part in our book fair and literacy day taking place on the 18th of February 2016; we are on a mission to revive the old tradition of reading in our children as we believe that this will act as a gateway to advanced reading skills, proper spelling practice and writing in our children. Please attend and aid us with passing this tradition and its importance to the children. Remember ‘a child who reads will grow up to be an adult who thinks’.

Open day will take place on the 19th of February; Endeavour to come in and have a discussion with your child’s teacher. You have a right to know how they are fairing in their academics

Admissions

Admissions for the 2015/2016 session will commence on the 10th of February 2016

*There will be **no more** admissions after the 31st of May 2016. The school intends to maintain its number of children per class for quality education and would not want a crowd in their classrooms come next session. Old parents should please inform the office of any new baby they intend to bring in for admission before the end of the month.*

God bless.

Mrs Bibi Nwokidu

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From the HOD Nursery

Happy New year! The rest of the year will be filled with many new and exciting experiences. Each new grading period becomes more challenging than the previous. Keep in mind that we need you to be inspired in order for your child to have a successful school experience this term. Helping your child reach full potentials requires parents and staff working together.

Weekly Confirmation and Pupil’s Profile:

Security remains a vital issue to us, the importance of the weekly confirmation of delegate(s) for your child/children pick-up cannot be over emphasised. I therefore urge you to confirm your delegates in your child’s/children’ classes every Monday. Please note that CITA’s policy does

	<p><i>not allow confirmation through phone calls or notes.</i></p> <p><u>Home work Expectations:</u> <i>We are focused on academics, you can help us by encouraging your child to complete all assignments. Please ensure that all homework given is done and returned at the right time. Please also provide time at home for your child to read. Reading is fundamental and is the foundation for all subjects. Age appropriate books have been made available to them (note that any missing book would be surcharged). We have a nursery Library now. Please contact the Nursery HOD if you have any question or concerns regarding your child's academic performance.</i></p>	
	<p style="text-align: center;">BUILDING ON A SURE FOUNDATION (CITA INTERNATIONAL SCHOOL FEBRUARY REPORT 2016)</p>	2
	<p><u>Pick up/Drop off:</u> <i>Its imperative that you adhere to our pick-up/drop-off terms. School hours are 7:30 am to 12:30 pm and the earliest time you can drop off your child is 6:30 am for safety reasons. Please note that pick up time for pupils not registered in the After School Unit is (12:30 – 1:30 pm)</i></p> <p><u>Illness and medical emergencies.</u> <i>Please note that no child will be allowed into school with signs of illness. In case of emergency, the nurse will attend to the child while parents are contacted.</i></p> <p><i>Have a glorious term!</i></p> <p style="text-align: right;">Mrs.</p> <p><u>Kate Tubonimi</u> <u>From HOD Primary</u> <i>Welcome back from a very restful Christmas holiday . We thank God for safety, protection and above all provision.</i></p> <p><i>In this new term, our mission is “Cultivating Successful Outcomes for All Pupils through effective teaching and feedback of all subject areas, educational experiences and parents’ involvement . To therefore achieve this, the following must be considered.</i></p> <p><u>1. Absence and Lateness</u> <i>Frequent absence or lateness to school may result in lack of success in achieving the expectations for the specific class and pupils involved. It is essential that children realize the importance of regular attendance and punctuality. These habits once imbibed and developed will become a</i></p>	

	<p><i>lifetime pattern of an achiever. Your responsibility therefore as parents is to ensure that pupils are in school early and bright ready for the day's activities.</i></p> <p>2. <u>Safety Issues:</u> <i>It is the school's policy that pupils are not pulled out of school/classroom to attend appointments. It is assumed that all appointments should be attended to during the holidays. To this effect the school has provided the schedule/calendar to help parents plan in order to curb the incessant interruptions</i></p> <p><i>Of the learning process. Pupils are required to be in school between 7:00am and 8 :00am when lessons begin. Pupils who are dropped off before 7:00am should be signed in at the security post as teachers may not be available due to the security challenges experienced on the streets. In the interest of safety, children will not be allowed out of classes on the strength of a telephone call, therefore parents are advised not to make the calls as they will not be accepted.</i></p>	
	<p style="text-align: center;">BUILDING ON A SURE FOUNDATION (CITA INTERNATIONAL SCHOOL FEBRUARY REPORT 2016)</p>	3
	<p>1. <u>Accidents or Illness</u> <i>The parents of children who become ill or receive any form of injury will be contacted. It is important that we have up-to date emergency numbers. Minor incidents such as scrapes or bruises will be treated by the school nurse. Should your telephone number be changed at work or home, please do kindly inform the class teacher immediately.</i></p> <p>4 <u>Discipline:</u> <i>The pupils of CITA International school are usually well-behaved., polite and respectful young people. Occasionally, there are those who need frequent guidance and extra help to become good citizens. It is therefore the place of the supervising adult to mete out discipline when required.</i> <i>Our focus when discipline is meted out is not to break the person of the child but to help them learn to accept responsibility for all inappropriate behaviours. It is our responsibility as a school and parents to ensure that pupils understand the concept of boundaries, cause and effect, as this will further prepare them for the future.</i></p> <p>5 <u>C IPP</u> <i>This is the Cambridge International Primary Checkpoint Examination. CITA International is an accredited centre for this exam. This exam is an</i></p>	

	<p><i>international benchmark or platform on which pupils/the school are assessed. It is an exam with two windows: The March/April window and the September/October window. In view of our calendar, the pupils usually sit for this exam in the March-April window. To this effect, parents are encouraged to promptly register. Please see the HOD Primary for more details.</i></p> <p><u>6. Homework Expectation:</u></p> <p><i>Communication and cooperation provide the basis for a partnership between home and school. The partnership can result in significant learning outcome for students. Homework is one of the important ways through which these outcomes are fostered. Please note that homework is not necessarily a paper and pencil activity and may include a variety of task.</i></p> <ul style="list-style-type: none"> • <i>Homework may include:</i> • <i>Reading</i> • <i>Completing classroom task; Math, English etc</i> • <i>Projects</i> • <i>Topics Research</i> • <i>Collecting used materials and resources</i> • <i>Study Time</i> • <i>Spelling</i> <p><i>By working together, we will be helping students improve their skills and review their daily work.</i></p>	
	<p style="text-align: center;"><i>BUILDING ON A SURE FOUNDATION</i> (CITA INTERNATIONAL SCHOOL . FEBRUARY REPORT 2016)</p>	4

	<p><u>ENTRANCE EXAMINATION</u></p> <p><i>The CITA HIGH entrance examination will hold on Saturday 20th February. P4 pupils who are ten and above are eligible for this exam. You can pick up the registration forms from Mrs. Allen. The P5 (Entrance class) pupils have already been registered as this exam is compulsory for all those in P5. Please also see Mrs Allen to confirm that your names are on the list.</i></p> <p style="text-align: right;">Miss</p> <p>Uwomano Orogu</p>	
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From the Proprietor

The key to developing all types and levels of courage is in recognising that courage is not the absence of fear but the awareness that something else is more important.

Welcome to Easter term 2016.

***P. D.Adukeh
Proprietor***